



PACKAGES CONVERTORS LIMITED BU-FC	Document type WORK INSTRUCTION
	Title SOP FOR IMI REJECTION

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1.0 PURPOSE:

To send IMI/Floor rejected material back to supplier.

2.0 PROCEDURE:

SR. NO.	ACTIVITIES
2.1	IMI Rejected material placed separated in Store with red tag pasted on it.
2.2	After held/Rejection of material supplier comes for verification in 24hrs.
2.3	After material verification by supplier rejected material to wadana warehouse for sorting.
2.4	Supplier sort the held/rejected material in wadana warehouse and after sorting good material send to packages and waste material after sorting lift by supplier.

3.0 REPONSIBILITY:

- QA Supervisor
- Assistant Manager QA

