



PACKAGES CONVERTORS LIMITED BU-FC	Document type WORK INSTRUCTION
	Title Control & Calibration of Measuring and Monitoring Equipments And List of Equipments

Prepared by Asad Javed Manager R&D/QA 	Approved by Salman Fazul -u✓ Rehman BUMFC 	PAGE 1(1)	REV 0	DATE 01.07.2024	DOC NO. WIQA/BU-FC/8.2.4/03
--	---	--------------	----------	--------------------	--------------------------------

Reviewed on (Date): Reviewed by:	Reviewed on (Date): Reviewed by:	Reviewed on (Date): Reviewed by:	Reviewed on (Date): Reviewed by:
Approved on (Date): Approved by:	Approved on (Date): Approved by:	Approved on (Date): Approved by:	Approved on (Date): Approved by:

1.0 PURPOSE:

This procedure is applicable to all measuring and monitoring equipment that are being used for measuring, testing and monitoring activities under the scope of IMS.

2.0 PROCEDURE:

SR. NO.	ACTIVITIES
2.1	Equipment's will be calibrated through approved calibration agencies.
2.2	Equipment's which are calibrated through approved agencies are called master/standard equipment's.
2.3	The responsible QA assistant managers ensure that the calibration of the measuring and monitoring equipment's is carried out at defined intervals.
2.4	Calibration will be done Annually from approved calibration agencies.

3.0 RESPONSIBILITY: QA Supervisor/Assistant Manager QA

SR#	Lab Equipment List
1	Crease Stiffness Tester
2	Digital Weighing Scale with Dead Weights
3	Color Assessment Tester
4	Hot Air Oven
5	Gloss Meter 60
6	Gloss Meter 75
7	Internal Bond Tester
8	Steel Tape
9	Steel Rule
10	Measuring Strip
11	Cutting Templates
12	Barcode Verifier
13	Weighing Balance
14	Hygrometer
15	Thermometer/Pira meter

