PACKAGES CONVERTORS LIMITED

Document type: Work Instructions

Title: Work Instruction for protocol against damage

Prepared by Safdar Hussain	Approved by Salman Rehman	PAGE 1(2)	REV 03	DATE 01.07.2024	DOC NO. WIART/BUFC/8.5.3/01

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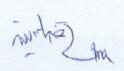
Art Department

RISK: In Art department, Full or partial damage by Fire, explosion or any other reason.

SPONSOR: Business Unit Manager Folding Carton

REMARKS: Disturbance in operations due to perils resulting in loss of production and non-supply of final outputs to the concerned departments for further processing and resulting revenue and goodwill loss.

Probability Se		Severity	Over All Ri	All Risk Rating	
Vei	ery Low	High	Medium		
	PREV	ENTIVE MEASURES		RESPONSIBILITY	
	followed for fire figl o Regular training of p	tes, Emergency action ponting & evacuation of all personal about fire preventions.	people.	Safety Coordinator	
	fighting.Regular inspection of firefighting equipment to maintain them in best state.			Safety Coordinator	
	o Regular inspection of	of electrical systems.		I/C Electrical dept	
	o No smoking zone.		Manager Art		
	Regular fire fighting & bomb disposal evacuation drills.		Safety Coordinator		
	0 (CONTINGENCY PLAN	S	RESPONSIBILITY	
1.	Retrieval of backup data	Safety Coordinator			
2.				E.R.P Manager	
3. 4.		ritical equipment (like w		E.R.P Manager	
	2 . 1			E.R.P Manager	



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ACTIVATION CRITERIA	DE-ACTIVATION
	CRITERIA
Any damage in the Art department, which requires more than 3 days to recover operations.	Recovery to normal operations