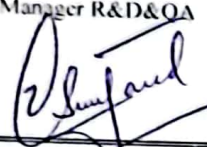
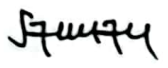


PACKAGES CONVERTORS LIMITED BU - FC	Document type WORK INSTRUCTION
	Title TEST METHOD FOR RELEASE/HOLD STAMPING

Prepared by Asad Javed Manager R&D&QA 	Approved by Salman Fazul -uy Rehman BUMFC 	PAGE 1(1)	REV 1	DATE 01.07.2024	DOC NO. WIQA/BU/FC/8.2.4/16
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Reviewed on (Date): Reviewed by:	Reviewed on (Date): Reviewed by:	Reviewed on (Date): Reviewed by:	Reviewed on (Date): Reviewed by:
Approved on (Date): Approved by:	Approved on (Date): Approved by:	Approved on (Date): Approved by:	Approved on (Date): Approved by:

1.0 PURPOSE:

To ensure that release/hold of finished product has been labelled according to test results.

2.0 SCOPE:

This method will apply to all finished product to be tested against quality plan of BU-FC.

3.0 REFERENCES:

Internal method

4.0 PROCEDURE:

SR. NO.	ACTIVITIES
4.1	Status of hold/release of tested material of each lot will be declared on concerned test report.
4.2	On basis of status, sticker/stamp will be fixed on each reel/box/pallet after segregation of the material, if held according to NCR.
4.3	Before fixing stamp/sticker box/pallet Nos. will be matched with test report.
4.4	Person who has tested the material will personally fix stamp/sticker for release/hold and will use his own stamp/sign on sticker.
4.5	After fixing stamp/sticker of release/hold, he will write box/pallet Nos. on back side of test report to ensure the same.
4.6	In case of held material, QAS/LA will write box/pallet Nos. on back side of that NCR to ensure fixing of stamp/sticker.

7.0 RESPONSIBILITY:

- QA Supervisor
- Lab. Assistant
- Concerned BUM (only for sr. # 4.2)

