

PACKAGES CONVERTORS LIMITED

BUSINESS UNIT
CARTON LINE

Title:
List of Quality Records of Roto Line

Written By AM Roto	Approved by BUFC	Page 1(1)	Rev 15	Date 01.07.2024	Document No QRROTO/BUFC/01
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SR #	Form No	Name of the Document	When /Where used	Purpose	Distribution	Where it is Filed	Retention Period
1	QRLEMANIC/CL/01	Check list for reel stand	At reel stand	To record the parameter of reel	Reel Stand Operator	Reel stand checklist file	Three months
2	QRLEM/CL/02	Quality checklist/ Production report	At the machine	To record quality parameters i.e. printing and cutting creasing process parameter	Machine operator	Quality check list	Three months
3	QRLEMANIC/CL/12	Pallet Card	At varnish unit	To record the varnish viscosity	Machine operator	Quality check list	Three months
4	QRLEMANIC/CL/22	JOB SETTING & CYLINDERS CHECKLIST	Back up store	Handling Over/Taking Over of New Job	Machine operator/Backup	Back up store	Three months
5	QRLEMANIC/CL/23	Sorting Checklist	Sorting Area	To Record the Sorting Material	Sorter	Sorting Area	Three months
6	QRLEMANIC/CL/24	Receiving Cylinder Checklist from Machine	Back up store	Handling Over/Taking Over of Cylinder	Machine operator/Backup	Back up store	Three months
7	QRLEMANIC/CL/25	Backup Checklist	Back up store	To Record Backup	Machine operator/Backup	Back up store	Three months