



# PROVIDENT FUND LOAN APPLICATION FORM

Cash Voucher No. \_\_\_\_\_ Date \_\_\_\_\_

Bank Account No. \_\_\_\_\_

Cost Center No. \_\_\_\_\_

CNIC No. \_\_\_\_\_

|   |   |  |           |
|---|---|--|-----------|
| Name of the applicant   |   | Amount of loan required                      | Rs. _____ |
|   |   | Repayment Instalment per month/per fortnight | Rs. _____ |
| Employee No.  |   | Purpose for which loan is required           |           |
| Department  |   |  |           |
| Recommendation by head of the applicant's department  |   |  |           |
| Signatures  |   | Applicant's Signature                        |           |
| Particulars to be filled in by Provident Fund Section   | Detail of loans taken or settled since January last | Applicant's contribution                     |           |
|   | Rs. _____   | Rs. _____                                    |           |
| Particulars to be filled in by Provident Fund Section   | Previous balance if any                             | Loan may be given upto                       |           |
|   | Rs. _____   | Rs. _____ Incharge Provident Fund Section    |           |
| Loan sanctioned Rs. _____ to be repaid in _____ instalments of Rs. _____ per month / per fortnight. |   |  |           |
| Trustee   |   |  |           |
| Debit TEMPORARY WITHDRAWALS ACCOUNT   |   | For Previous Loan Adjustment                 |           |
| Pay Mr. _____   |   |  |           |
| Rupees _____  |   |  |           |
| Rs. _____   |   |  |           |
| Authorised signatures _____   |   | New Loan Approved. Rs. _____                 |           |
| Checked by _____  |   | Less: Previous Loan O/S. Rs. _____           |           |
| Prepared by _____   |   | Net Loan Payable: Rs. _____                  |           |





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