SAP Technical Upgrade ECC 6.0

Training Manuals

IMAGINATION BEYOND EDGES

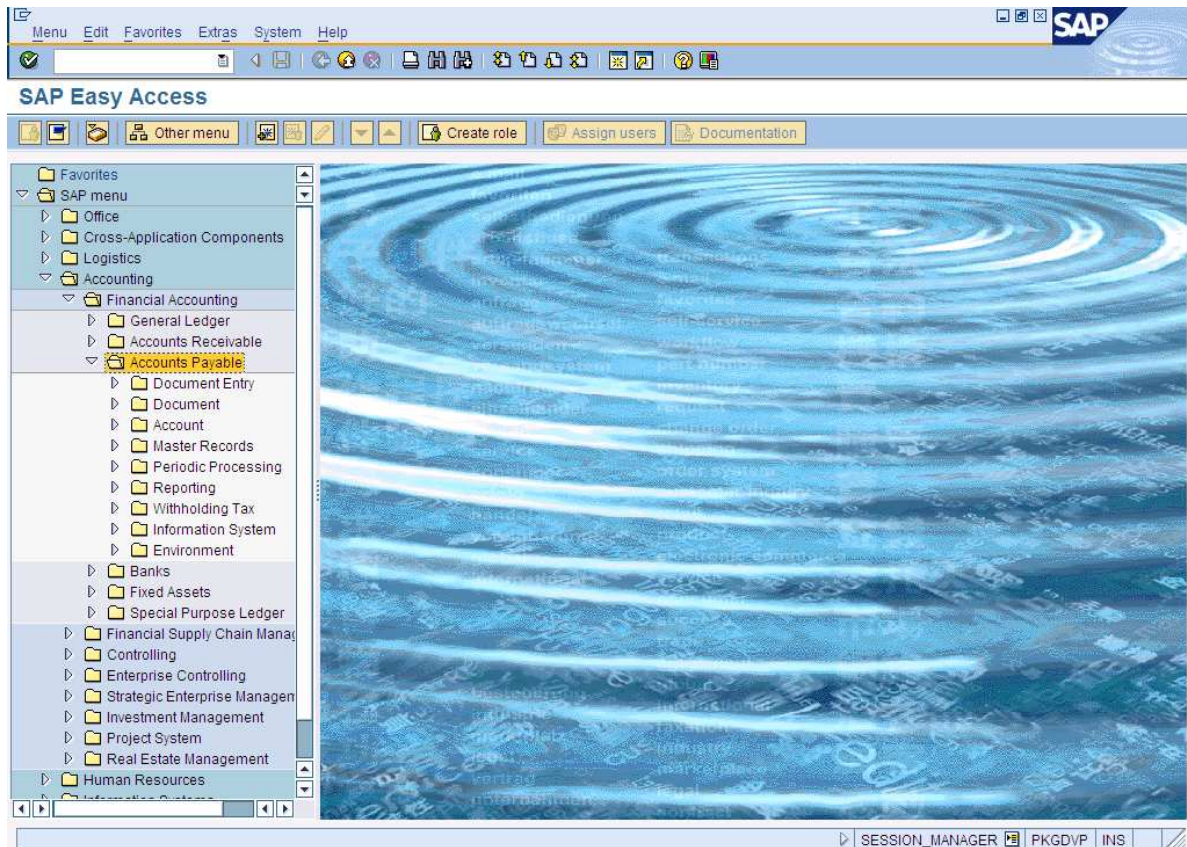# Posting of Vendor Invoice

FICO

Accounts Payable

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Procedure

1. Start the transaction using the menu path or transaction code.

SAP Easy Access

2. As required, complete/review the following fields:

Field	R/O/C	Description
KEYCODE	R	**Example:** mir6

Invoice overview - selection criteria

3. As required, complete/review the following fields:

Field	R/O/C	Description
Processor	R	**Example:**
Processor	R	**Example:**

4. Click Held/Parked check box ☐ Held/Parked .

5. Click Parked check box ☐ Parked .

6. Click button .

Invoice Overview: Invoice Documents

Stat	Doc. no.	Ite	M	C	Ba	V	I	Aggregation	Qt	U	Fo	Invoicing p	Name of invoicing party	P	Csh dis.dte	Crcy	Gross amount
	5105600753	✏				☐	☑	🗎			🗏	118460	Training Manual Vendor Import		23.07.2011	EUR	4
	5105600754	✏				☐	☑	🗎			🗏	118461	Training Manual Vendor Local		22.08.2011	PKR	11,36
	5105600755					☐	☑	🗎			🗏	118461	Training Manual Vendor Local		23.08.2011	PKR	768,59
	5105600762	✏				☐	☑	🗎			🗏	118461	Training Manual Vendor Local		24.08.2011	PKR	11,36
	5105600761	✏				☐	☑	🗎			🗏	500059	MOHAMMAD YAQOOB		25.07.2011	PKR	2,22
	5105600751	✏				☐	☑	🗎			🗏	500067	MOHAMMAD ISHAQ		18.07.2011	PKR	8

MIR6 PKGDVP INS

7.   Double-click button ✏ .

Change Parked Invoice Document 5105600754 2011

8. Click Simulate button ![Simulate].

9. Press "Return".

Simulate Document in PKR (Document currency)

Position	A	G/L	Act/Mat/Ast/Vndr	Smart Number	Amount	Cur	Purchasing	It
1	K	371001	Training Manual Vendor		11,368.77-	PKR		
2	S	371005	GR/IR Account		9,716.90	PKR	4500143604	1
3	S	649022	Sales tax input 17% Rec		1,651.87	PKR		

Debit   11,368.77   Credit   11,368.77   Bal.   0.00

Back | Save Parked Document | Save as Completed | Post | ✖

10.　　　Click button ⊠.

Change Parked Invoice Document 5105600754 2011

11. Click Post button ![Post button].

Invoice Overview: Invoice Documents

Stat	Doc. no.	Ite	M	C	Ba	V	I	Aggregation	Qt	U	Fo	Invoicing p	Name of invoicing party	P	Csh dis.dte	Crcy	Gross amount
	5105600753	✏				☐	☑					118460	Training Manual Vendor Import		23.07.2011	EUR	4
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	5105600755	✏				☐	☑					118461	Training Manual Vendor Local		23.08.2011	PKR	768,59
	5105600762	✏				☐	☑					118461	Training Manual Vendor Local		24.08.2011	PKR	11,36
	5105600761	✏				☐	☑					500059	MOHAMMAD YAQOOB		25.07.2011	PKR	2,22
	5105600751	✏				☐	☑					500067	MOHAMMAD ISHAQ		18.07.2011	PKR	8

Invoice document 5105600754 has been posted   MIR6   PKGDVP   INS

12.   Click button 🔙.

Invoice overview - selection criteria

13. As required, complete/review the following fields:

Field	R/O/C	Description
Processor	R	**Example:**

Result

You have %s.