Candidate name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position under consideration \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Interviewers name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Marking Criteria**

Rate the candidate on the following scale:

 **Far exceeds expectations Exceeds expectations Meets expectations Partially meets expectations Does not meet expectations**

 **5 4 3 2 1**

**Score**

|  |  |
| --- | --- |
| **Education Background**: *Does the candidate have the appropriate educational qualifications or training for this position?* |  |
| **Comments:** |
| **Work Background**: *Has the candidate acquired necessary skills or qualifications through past work experiences?* |  |
| **Comments:** |
| Lives by Value*:* **Care** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Lives by Value*:* **Respect** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Lives by Value*:* **Lead** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Lives by Value*:* **Honesty** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Lives by Value*:* **Courage** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Exhibits behaviors of People Expectations: **Be the First to Serve** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Exhibits behaviors of People Expectations: **Deliver Excellence** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| Exhibits behaviors of People Expectations: **Seize the Future** (*Refer to Interview Questions Manual for detailed questions*) |  |
| **Comments:** |
| **Overall Comments:** |

**Total Score: \_\_\_\_\_\_**

Interviewer’s Personal Assessment (Please Tick)

* Recommended for appointment
* Keep on pending list
* Rejected for inability

Interviewers Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HR:**

**Approved by Division Head**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**