SAP Technical Upgrade ECC 6.0

Training Manuals

IMAGINATION BEYOND EDGES

Creating Internal Sales Order

Production Planning & Control

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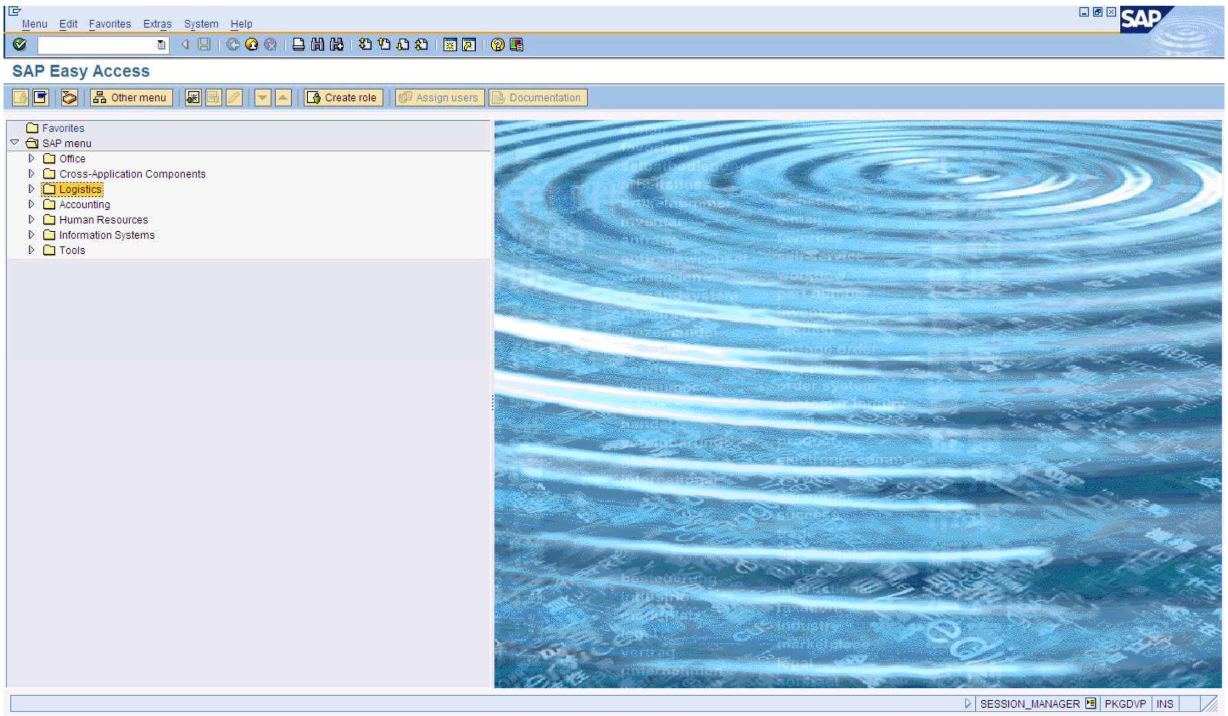
Procedure

1. Start the transaction using the menu path or transaction code.

SAP Easy Access



2. Click Logistics tree item Logistics.

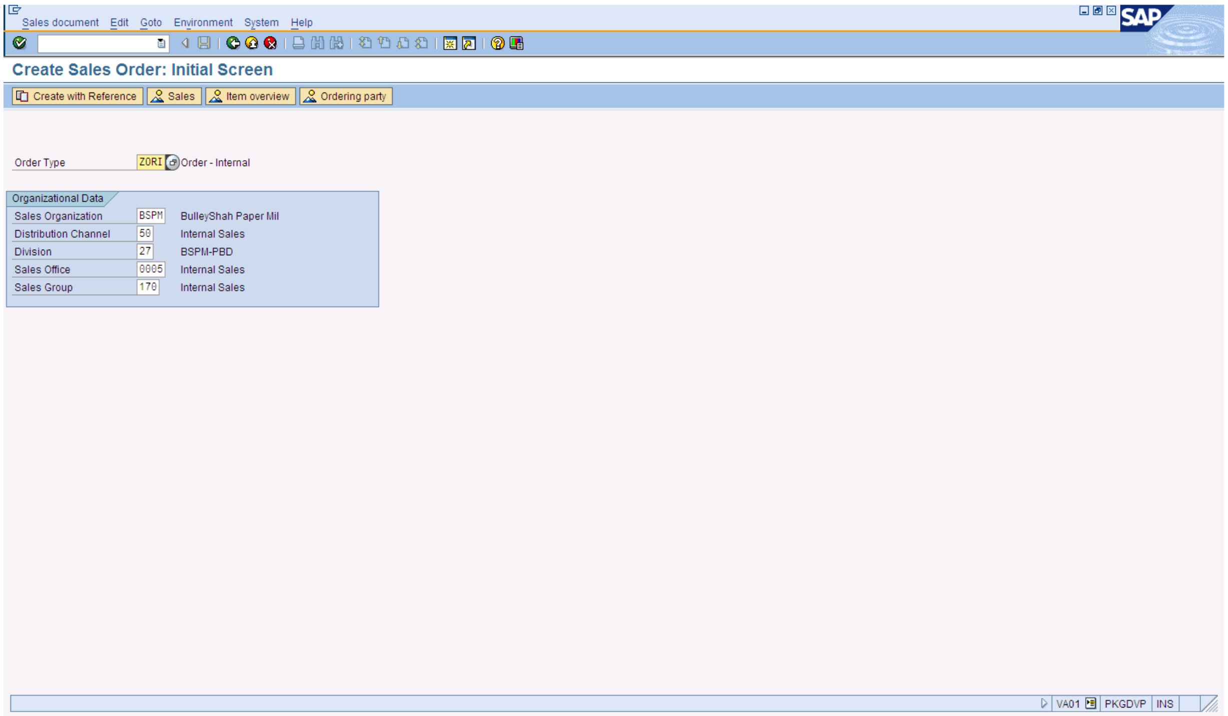
3. Click Sales and Distribution tree item Sales and Distribution.

4. Click Sales tree item Sales.

5. Click Order tree item Order.

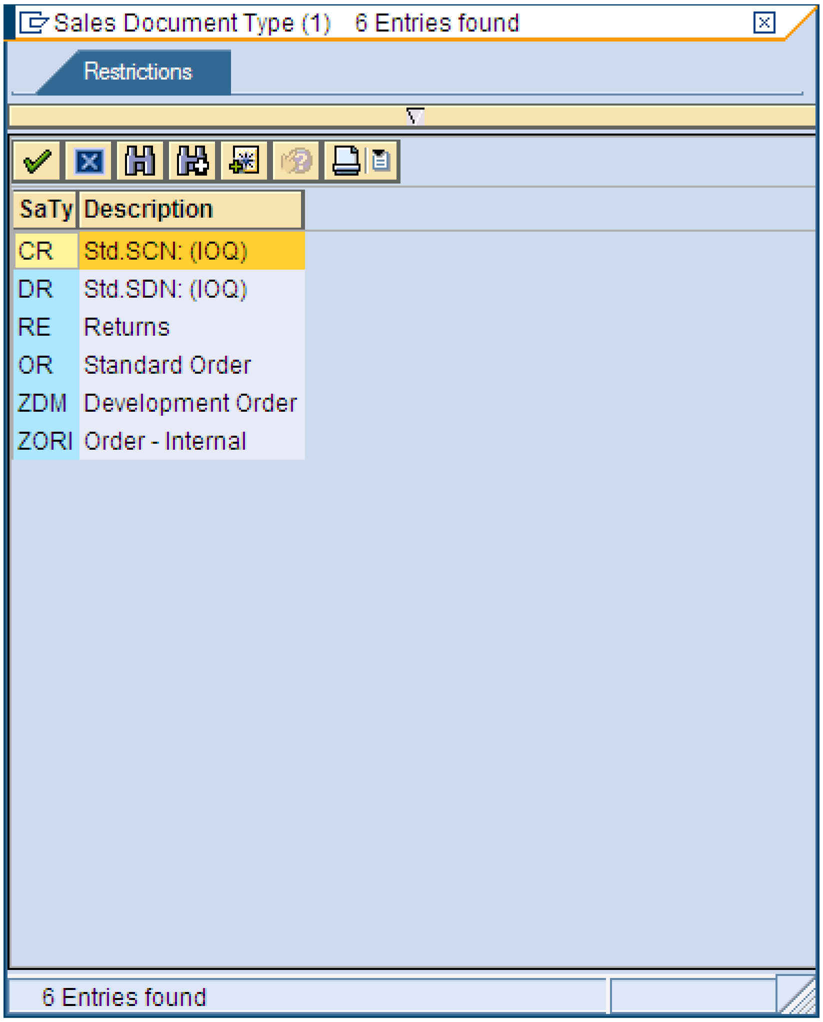
6. Double-click VA01 - Create tree item VA01 - Create.

Create Sales Order: Initial Screen



7. Click button .

Sales Document Type (1) 6 Entries found



8. Double-click label 

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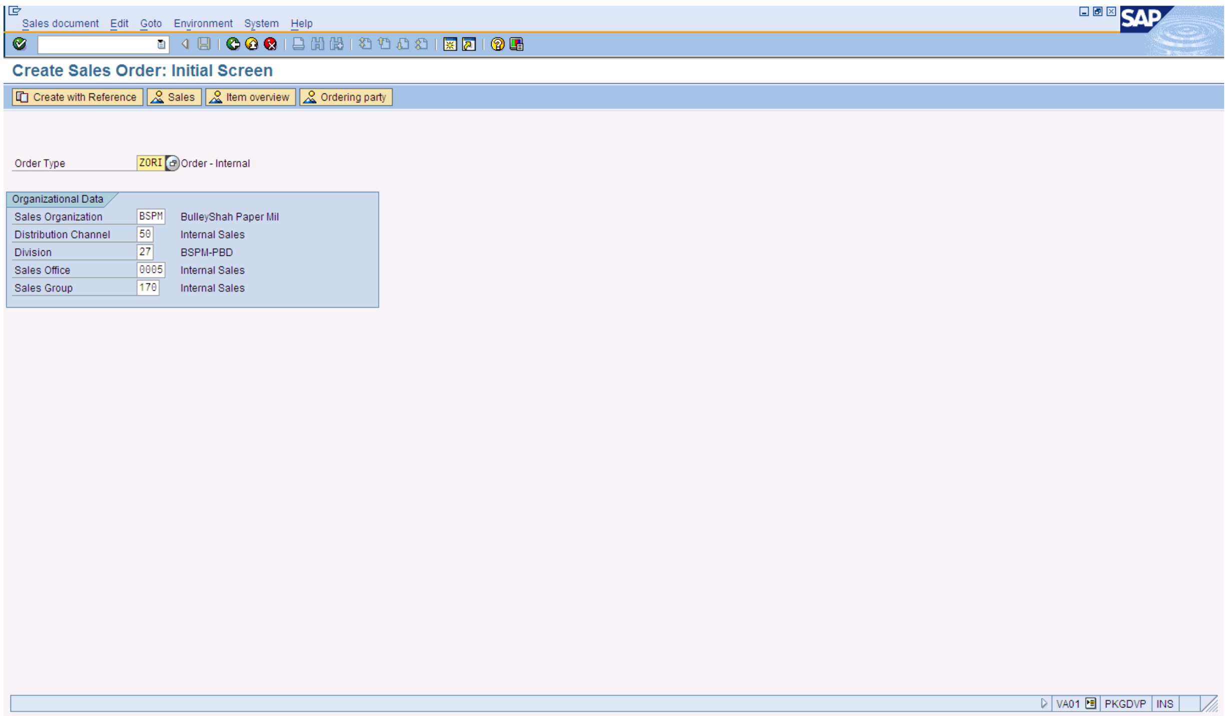
Create Sales Order: Initial Screen

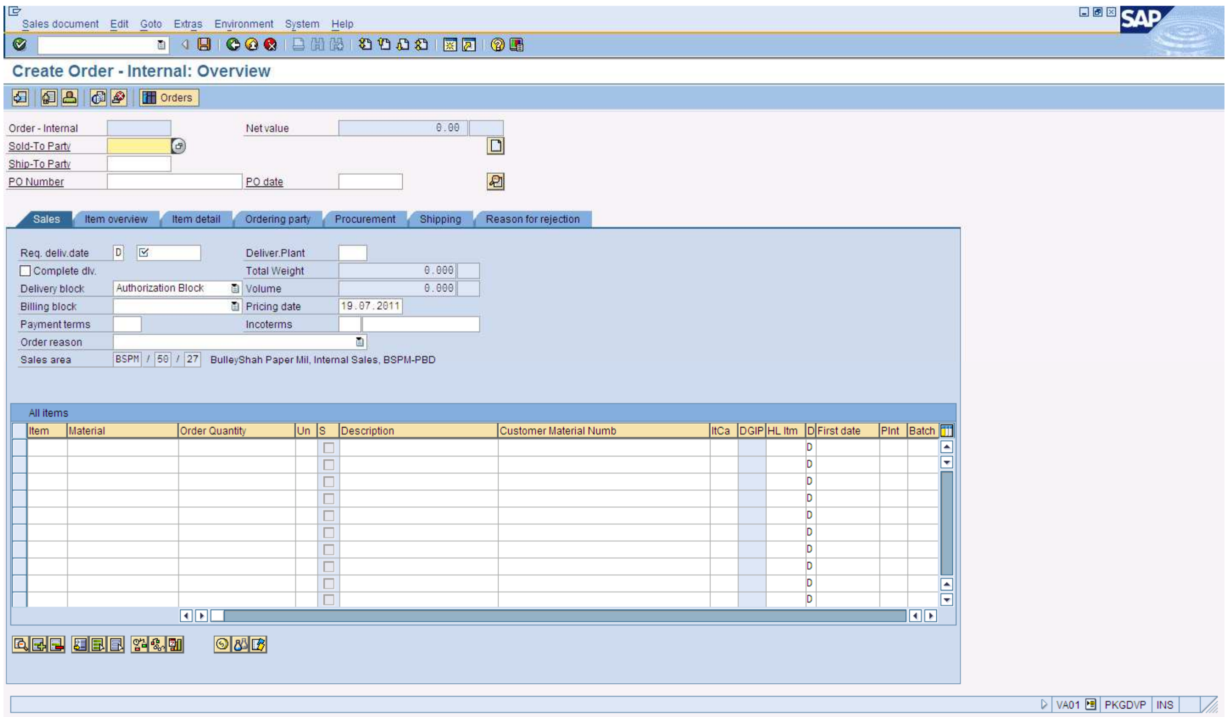


9. As required, complete/review the following fields:

Field	R/O/C	Description
Sales Organization	R	**Example:** BSPM
Distribution Channel	R	**Example:** 50
Division	R	**Example:** 27
Sales Office	R	**Example:** 0005

Field	R/O/C	Description
Sales Group	R	**Example:** 170

Create Order - Internal: Overview



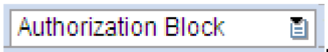
10. As required, complete/review the following fields:

Field	R/O/C	Description
Sold-To Party	R	**Example:**

11. As required, complete/review the following fields:

Field	R/O/C	Description
Ship-To Party	R	**Example:** 6717

Field	R/O/C	Description
PO Number	R	**Example:** -
PO date	R	**Example:** 19.7.2011
Req. deliv.date	R	**Example:** 31.12.2011

12. Click Delivery block combo box 

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13. Click Authorization Block list item 

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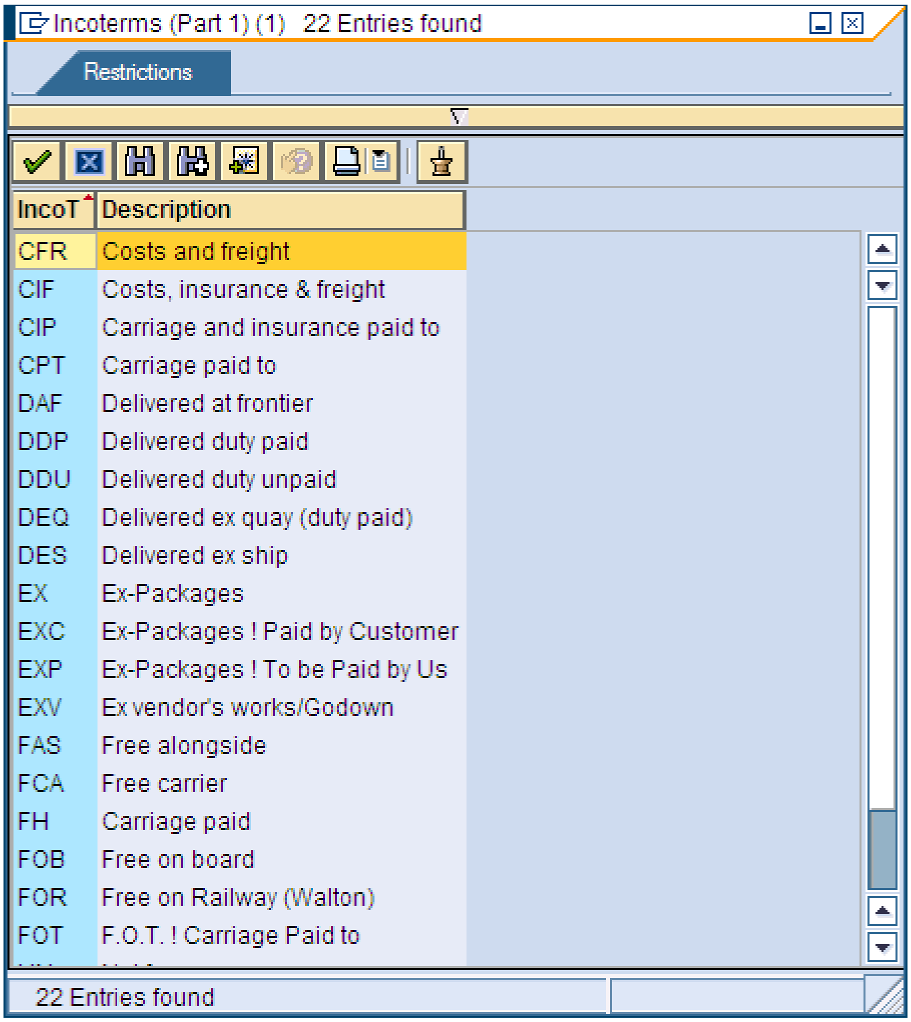
14. As required, complete/review the following fields:

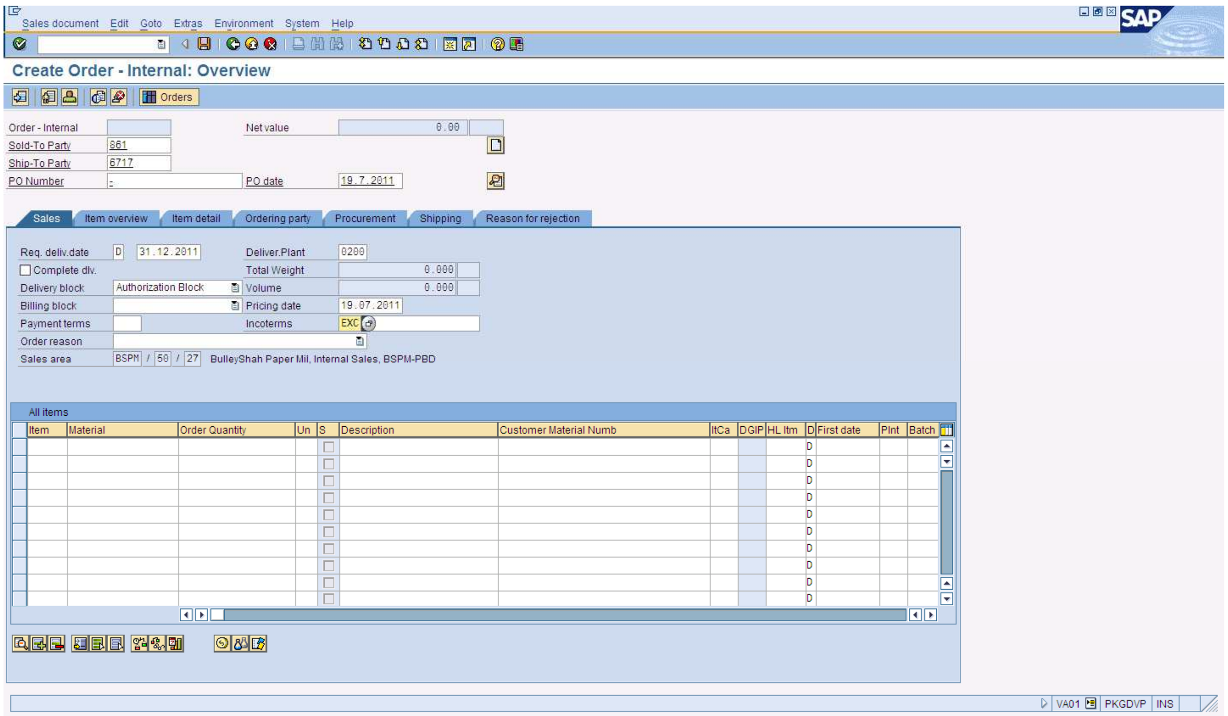
Field	R/O/C	Description
Deliver.Plant	R	**Example:** 0200
Incoterms	R	**Example:**
Incoterms	R	**Example:**

Incoterms (Part 1) (1) 22 Entries found



15. Double-click label EXC Ex-Packages ! Paid by Customer.

Create Order - Internal: Overview

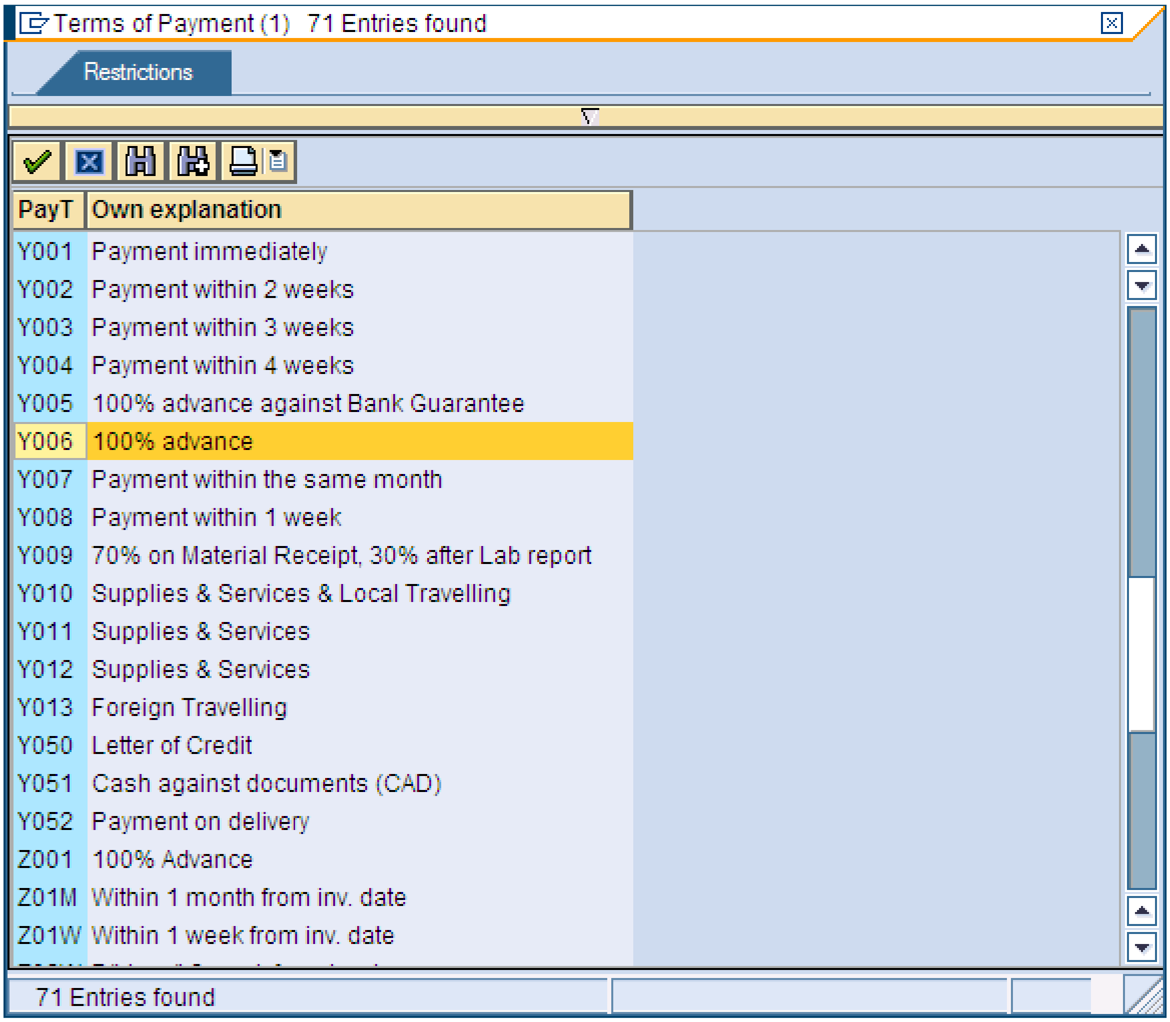


16. As required, complete/review the following fields:

Field	R/O/C	Description
Payment terms	R	**Example:**

17. Click control .

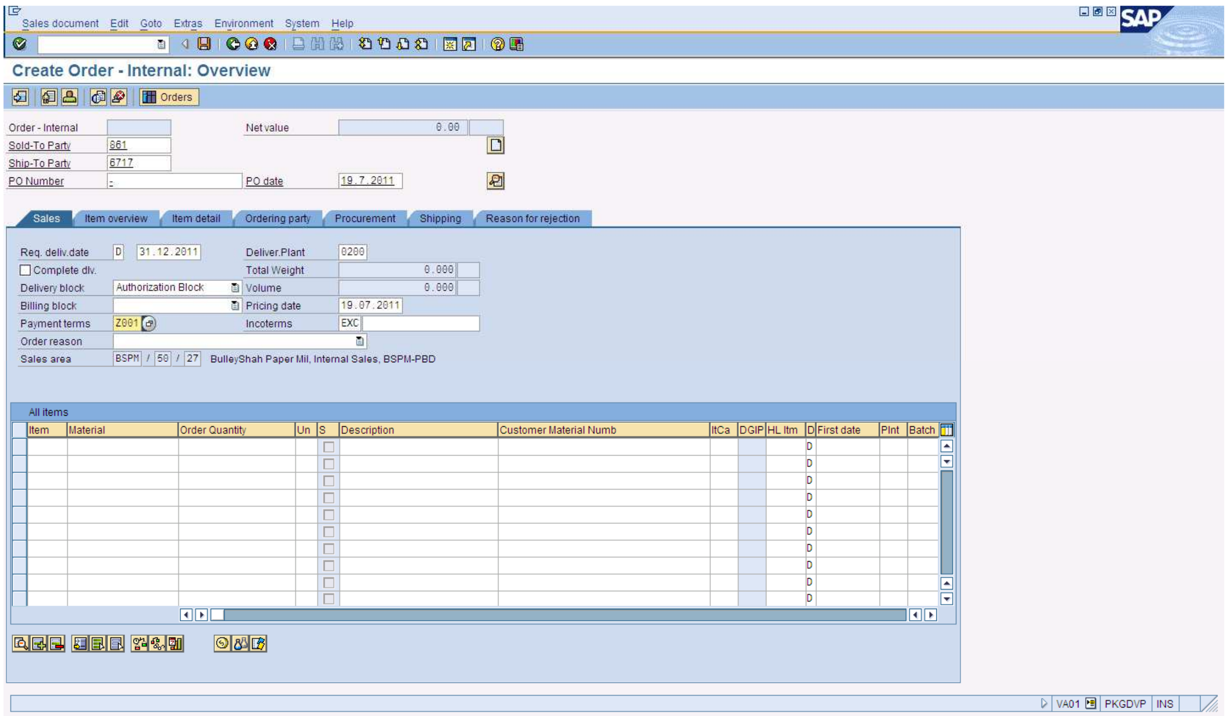
Terms of Payment (1) 71 Entries found



18. Click label Z001 100% Advance.

19. Click button .

Create Order - Internal: Overview



20. As required, complete/review the following fields:

Field	R/O/C	Description
Material	R	**Example:** 7

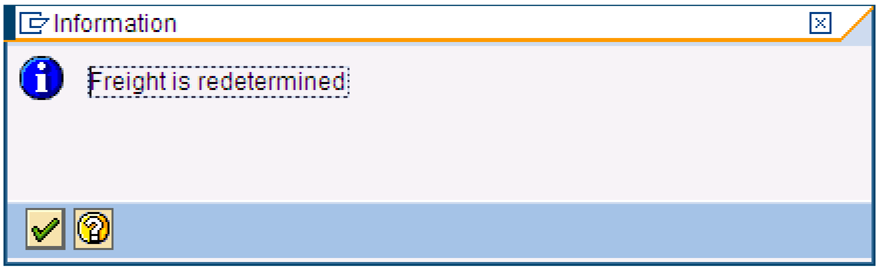
21. Click 7000039252 list item 7000039252.

22. As required, complete/review the following fields:

Field	R/O/C	Description
Order Quantity	R	**Example:** 10

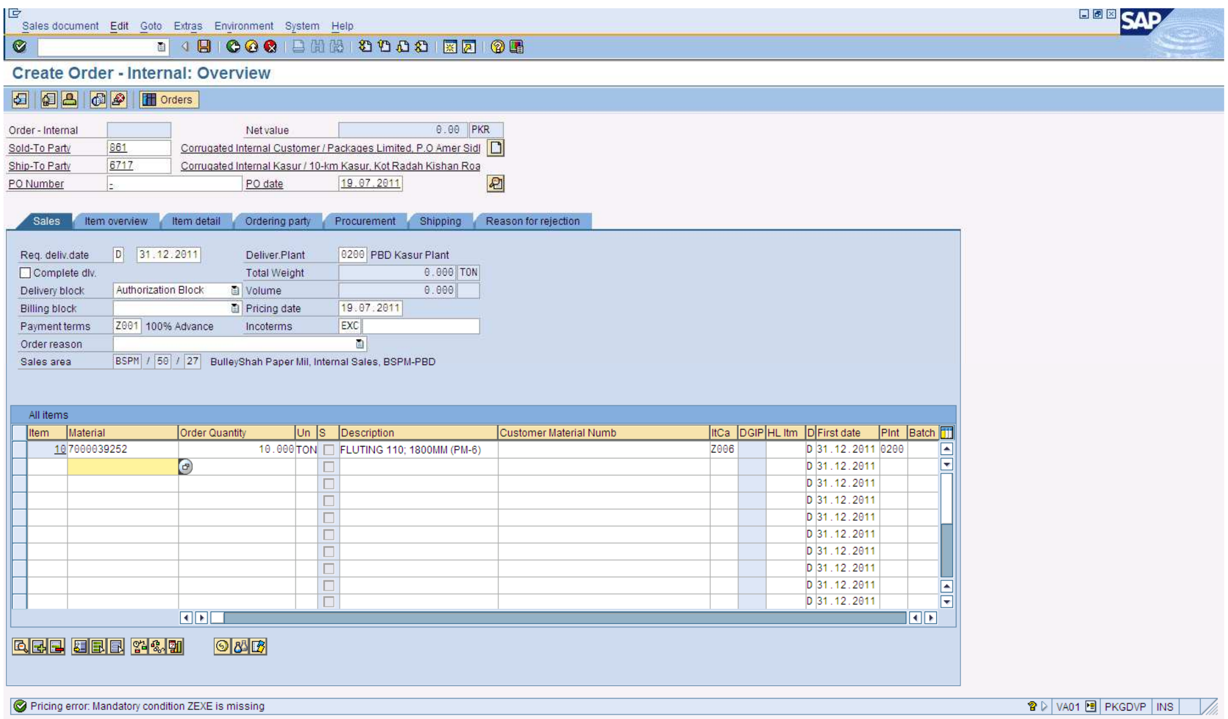
23. Press "Return".

Information



24. Click button .

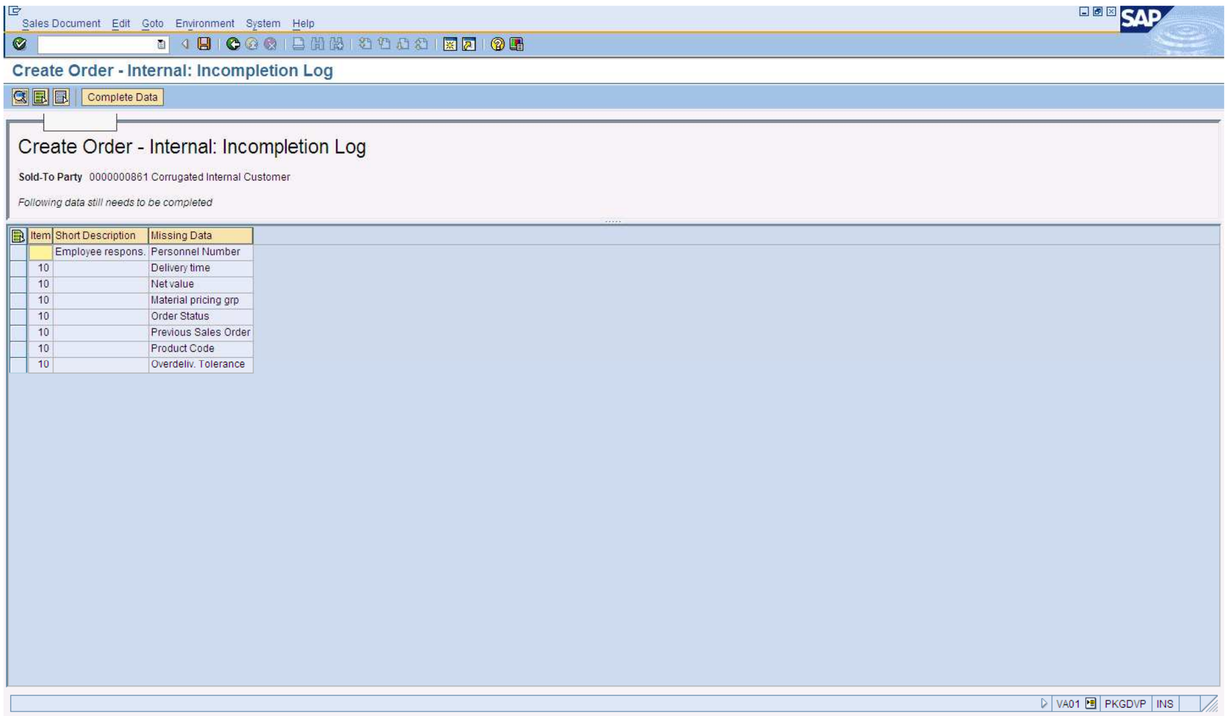
Create Order - Internal: Overview



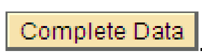
25. Click Edit main menu Edit.

26. Click Edit➔Incompletion log Ctrl+F8 menu item Incompletion log Ctrl+F8.

Create Order - Internal: Incompletion Log



27. Click button .

28. Click Complete Data button 

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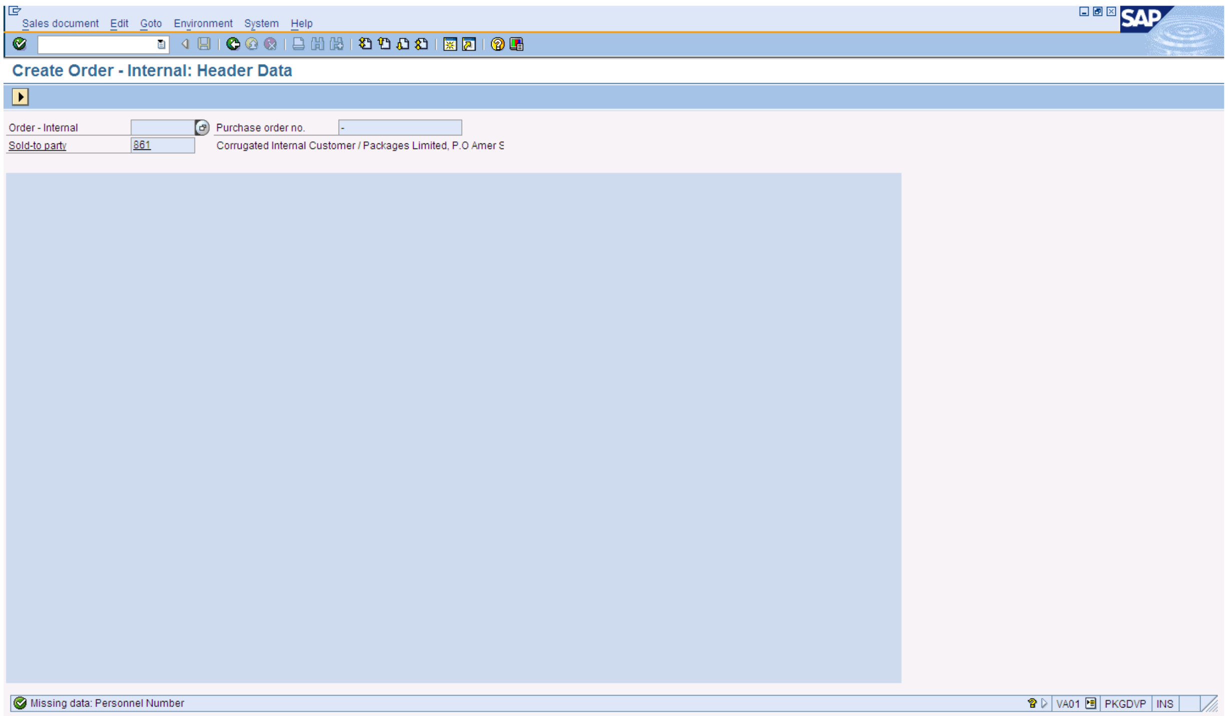
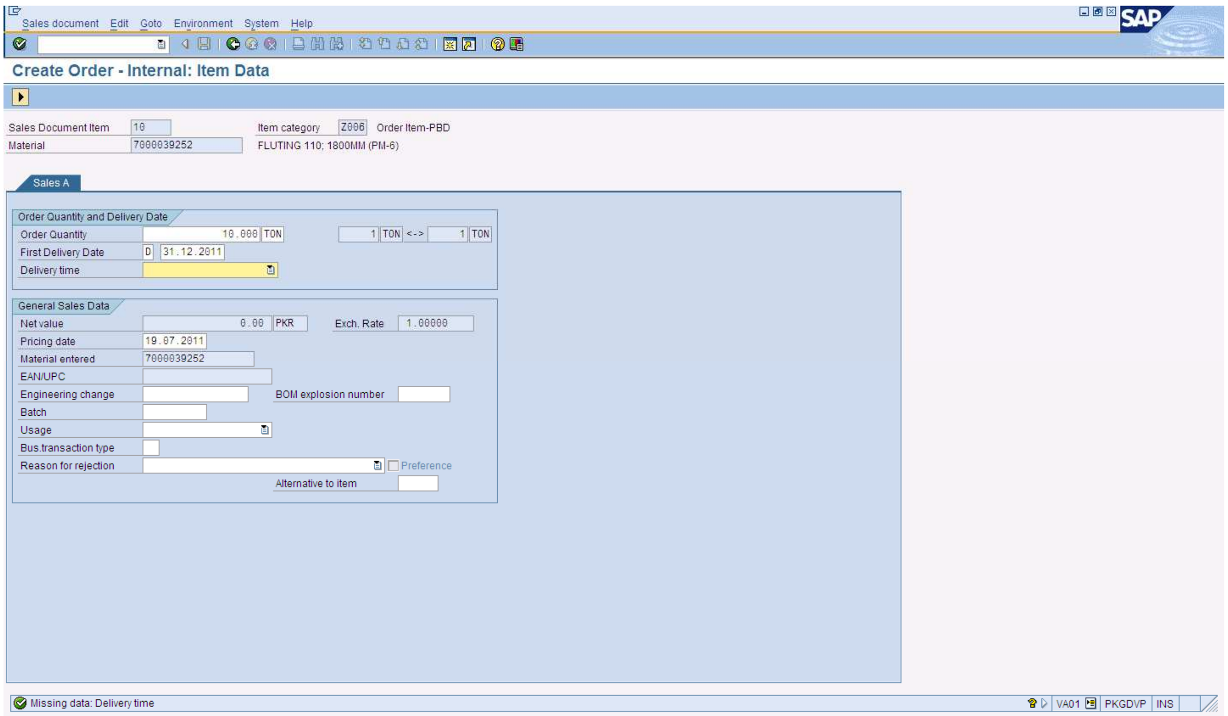
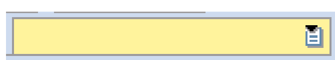
Create Order - Internal: Header Data



29. Click button .

Create Order - Internal: Item Data



30. Click Delivery time combo box .

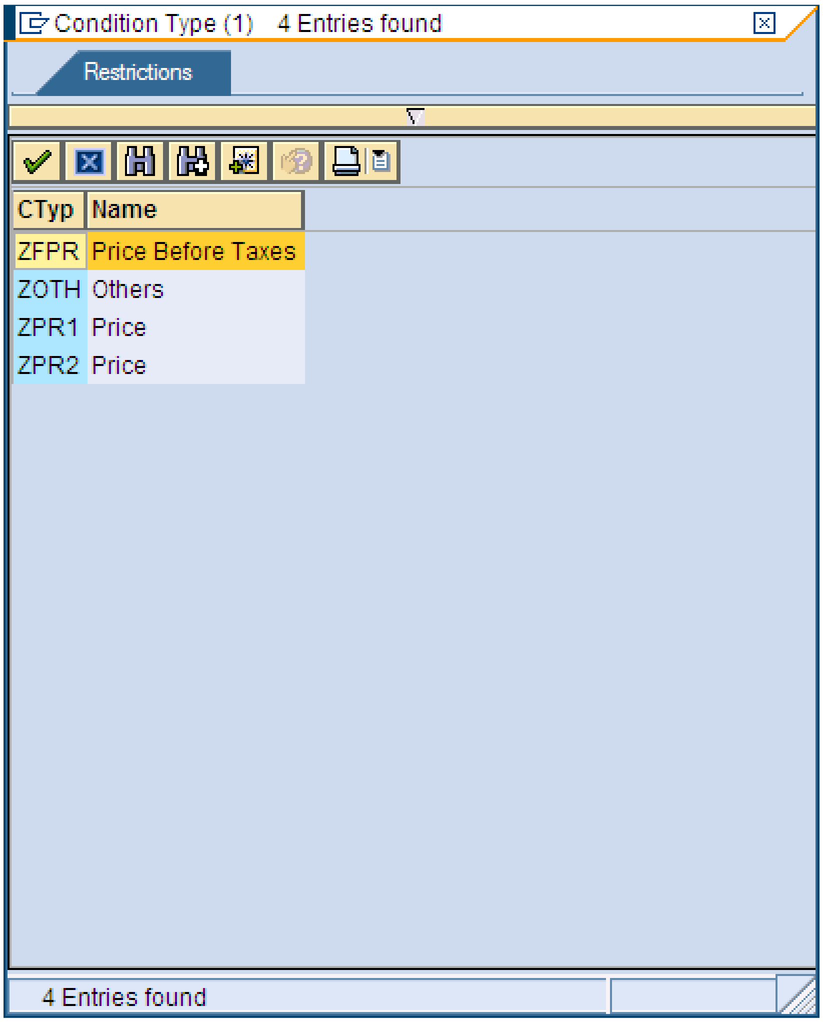
31. Click 4 Working Weeks list item 4 Working Weeks.

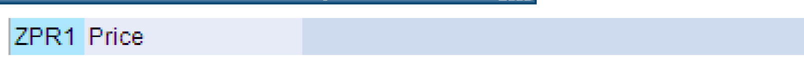
32. Click button .

33. As required, complete/review the following fields:

Field	R/O/C	Description
Name	R	**Example:**

Condition Type (1) 4 Entries found



34. Double-click label 

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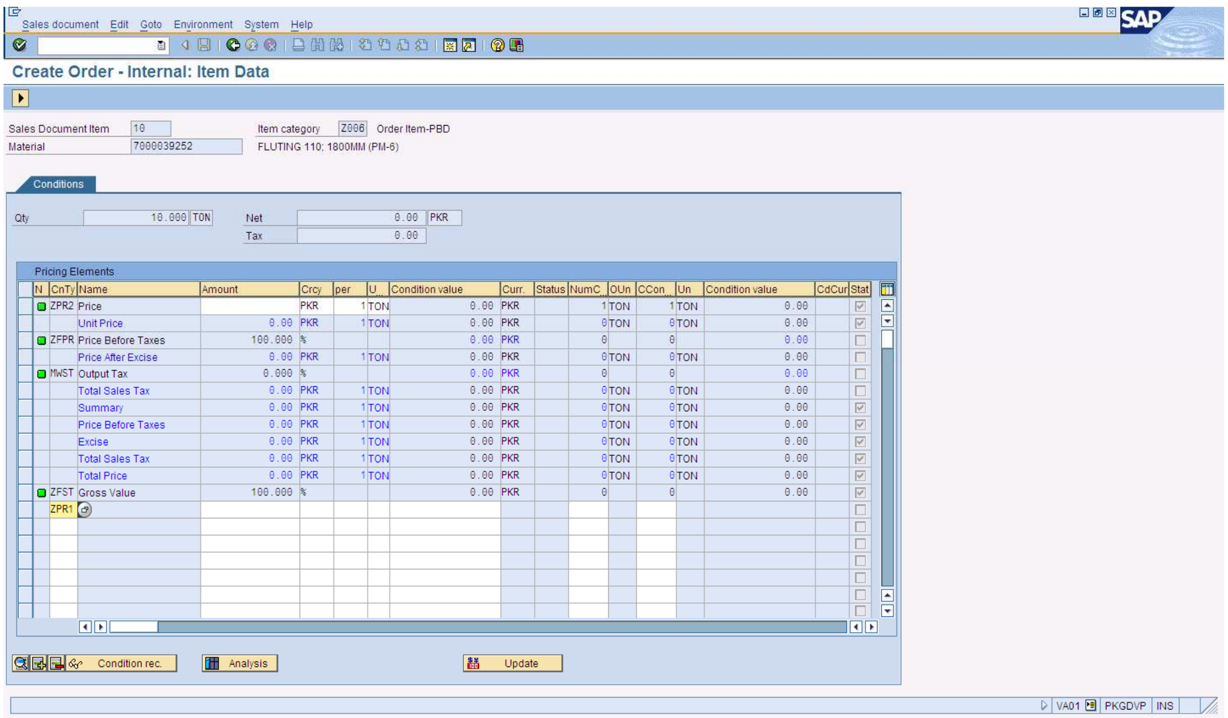
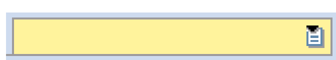
Create Order - Internal: Item Data



35. As required, complete/review the following fields:

Field	R/O/C	Description
Amount	R	**Example:** 44500

36. Click button .

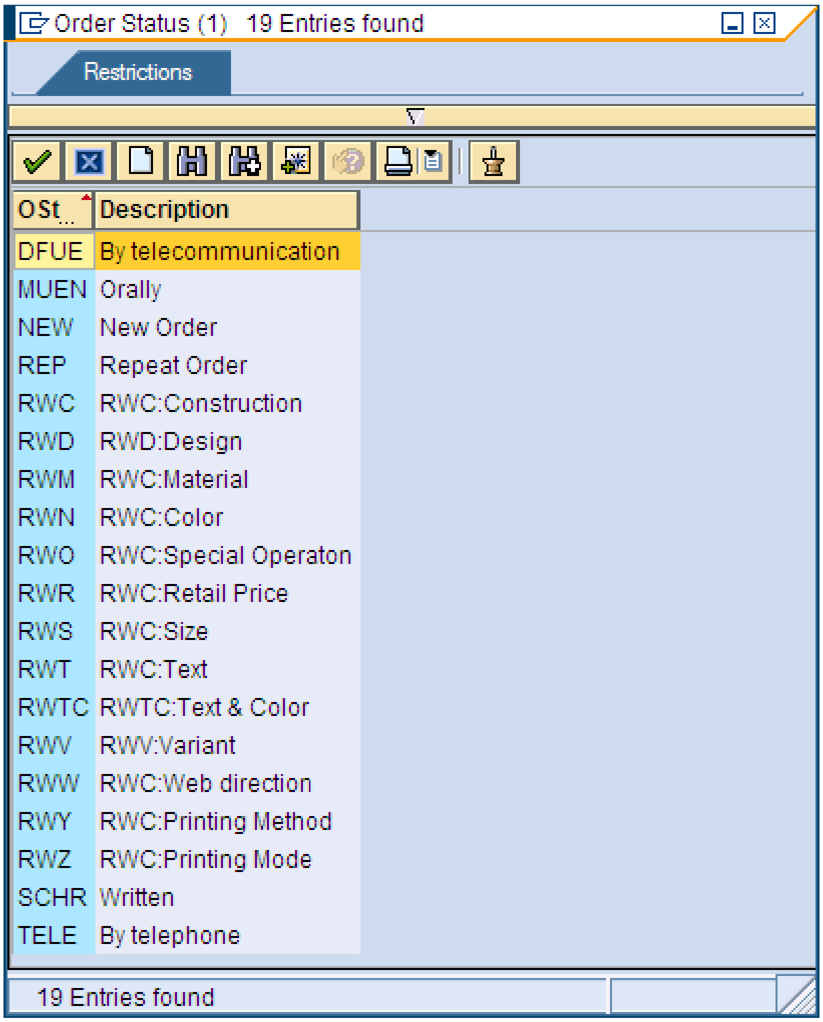
37. Click Mat.pricing grp combo box .

38. Click Non-Excisable Mat. list item .

39. Click button .

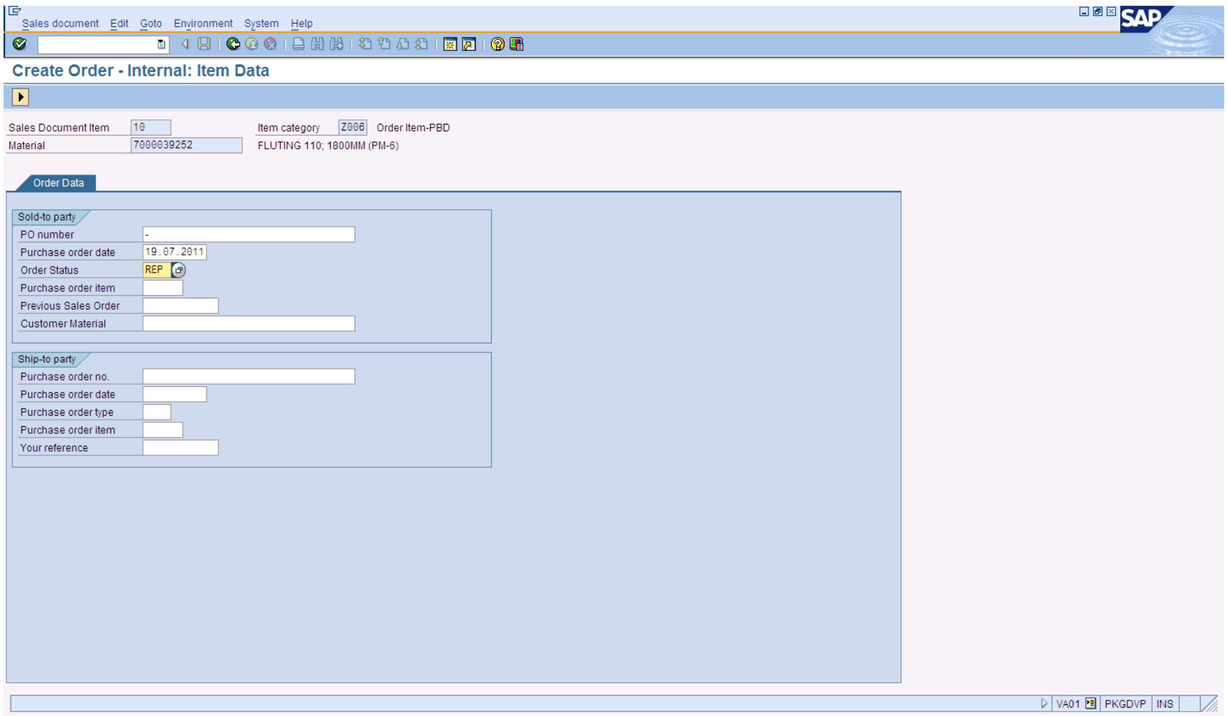
40. Click button .

Order Status (1) 19 Entries found



41. Double-click label REP Repeat Order.

Create Order - Internal: Item Data



42. As required, complete/review the following fields:

Field	R/O/C	Description
Previous Sales Order	R	**Example:** -

43. Click button .

44. Click Product Code combo box .

45. Click Corrugating Medium Paper list item Corrugating Medium Paper.

46. Click Product Type combo box .

47. Click SP Liner/CMP list item SP Liner/CMP.

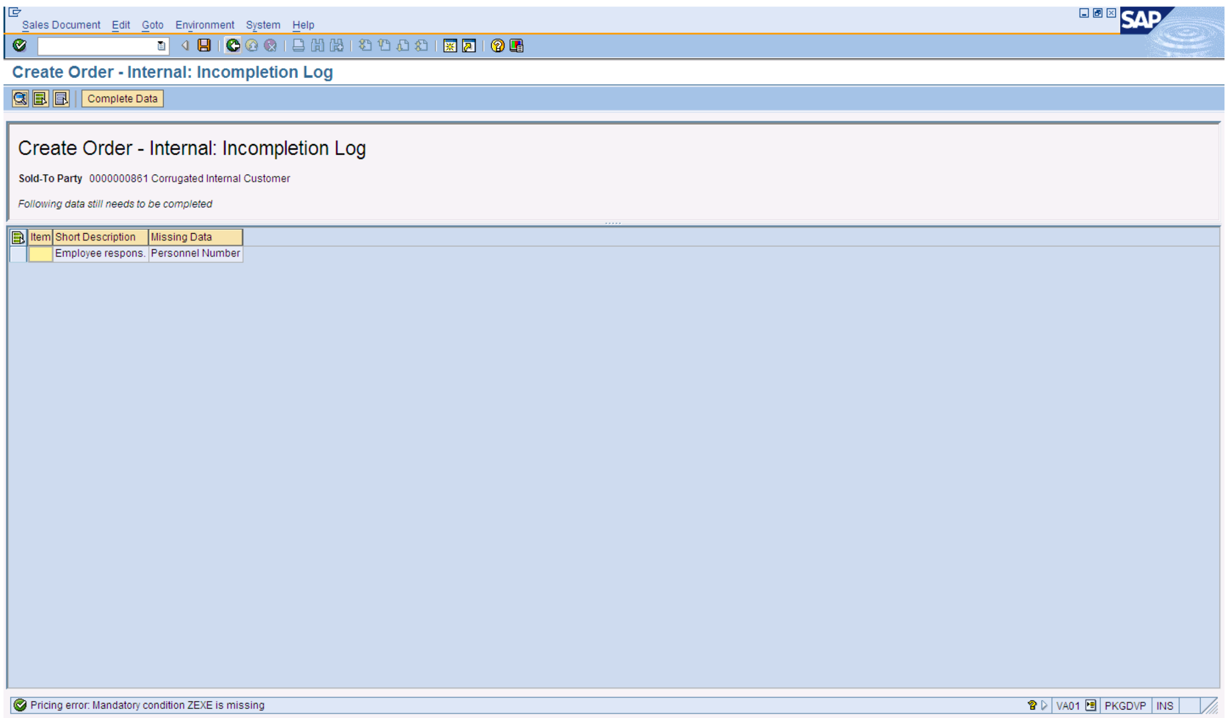
48. Click button .

49. As required, complete/review the following fields:

Field	R/O/C	Description
Overdeliv. Tolerance	R	**Example:** 0.1
Underdel. Tolerance	R	**Example:** 1

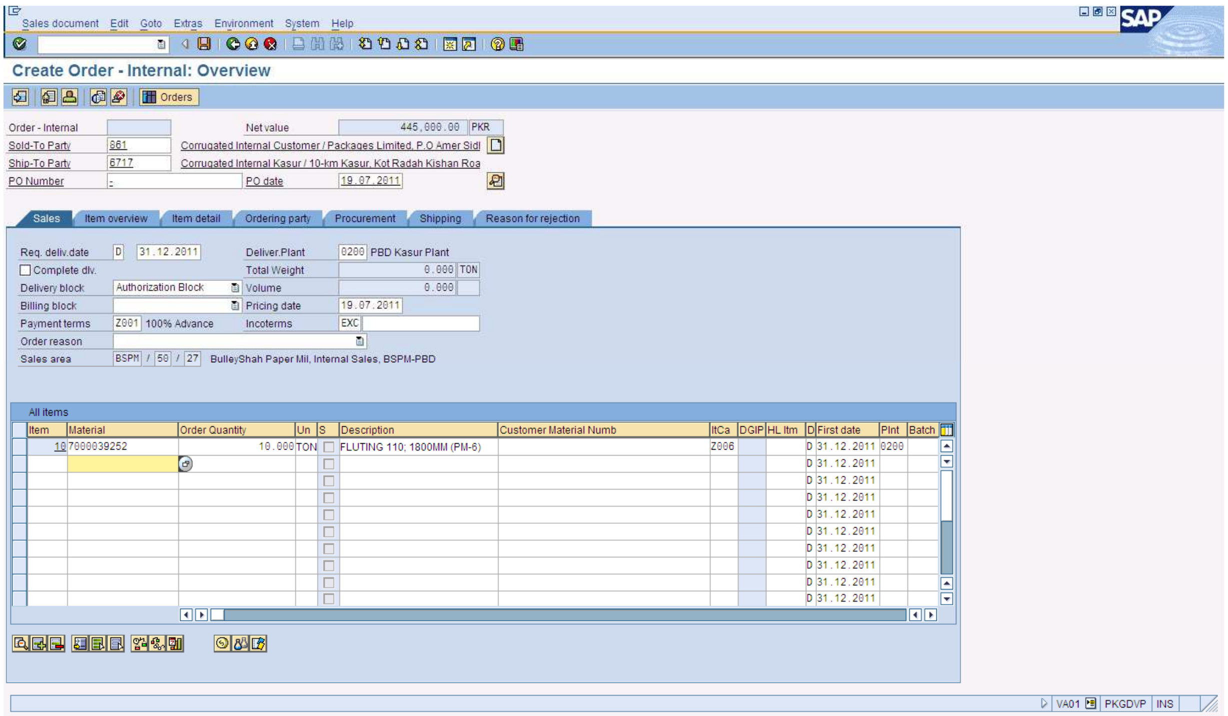
50. Click button .

Create Order - Internal: Incompletion Log



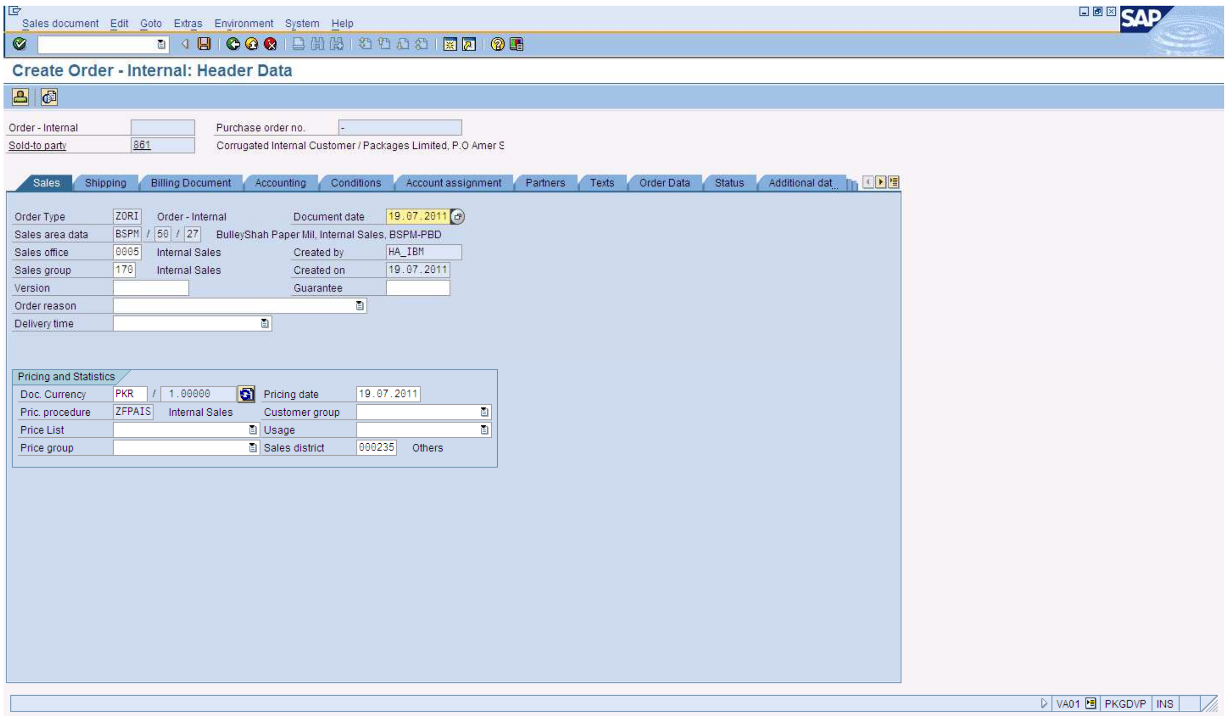
51. Click button .

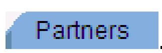
Create Order - Internal: Overview



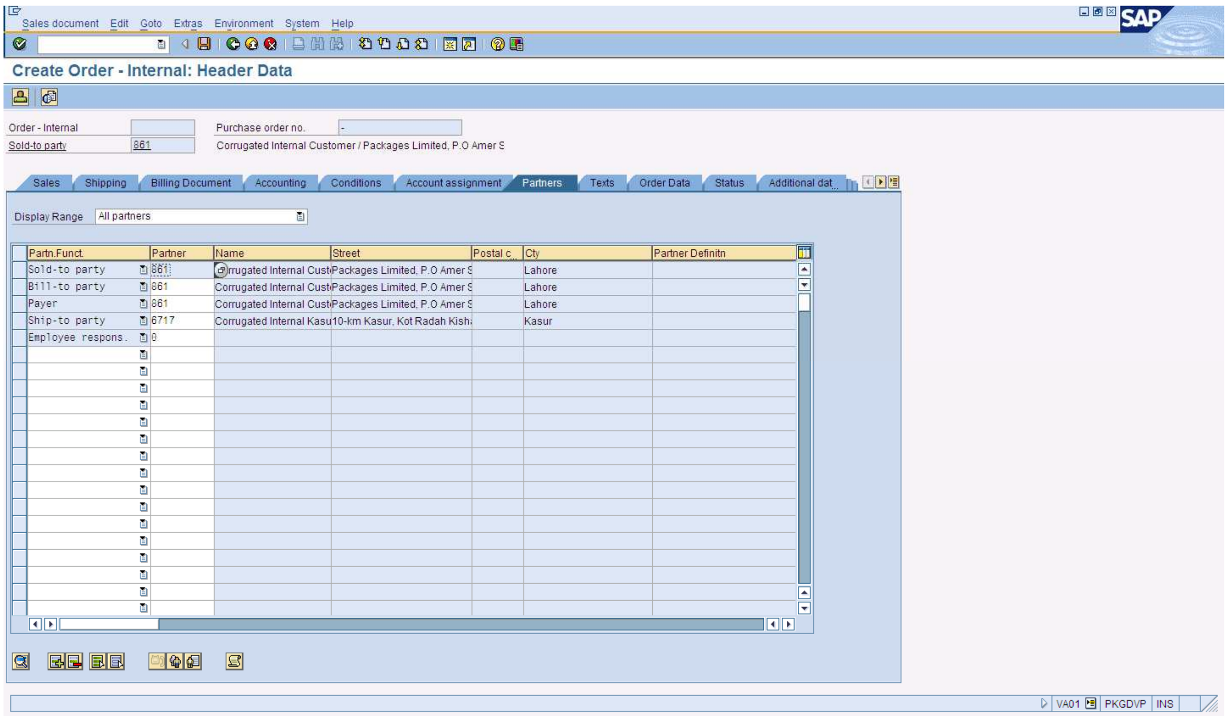
52. Click button .

Create Order - Internal: Header Data



53. Click Partners tab control  .

Create Order - Internal: Header Data



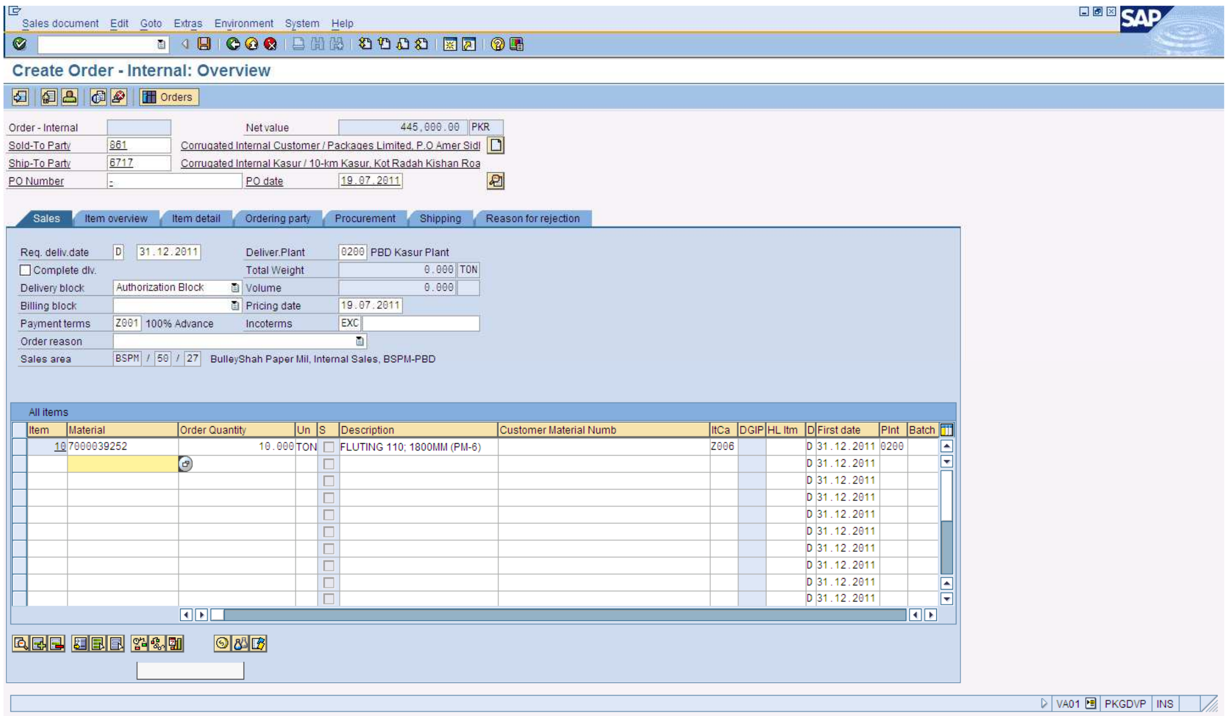
54. Click Partner text box .

55. As required, complete/review the following fields:

Field	R/O/C	Description
Partner	R	**Example:** 310

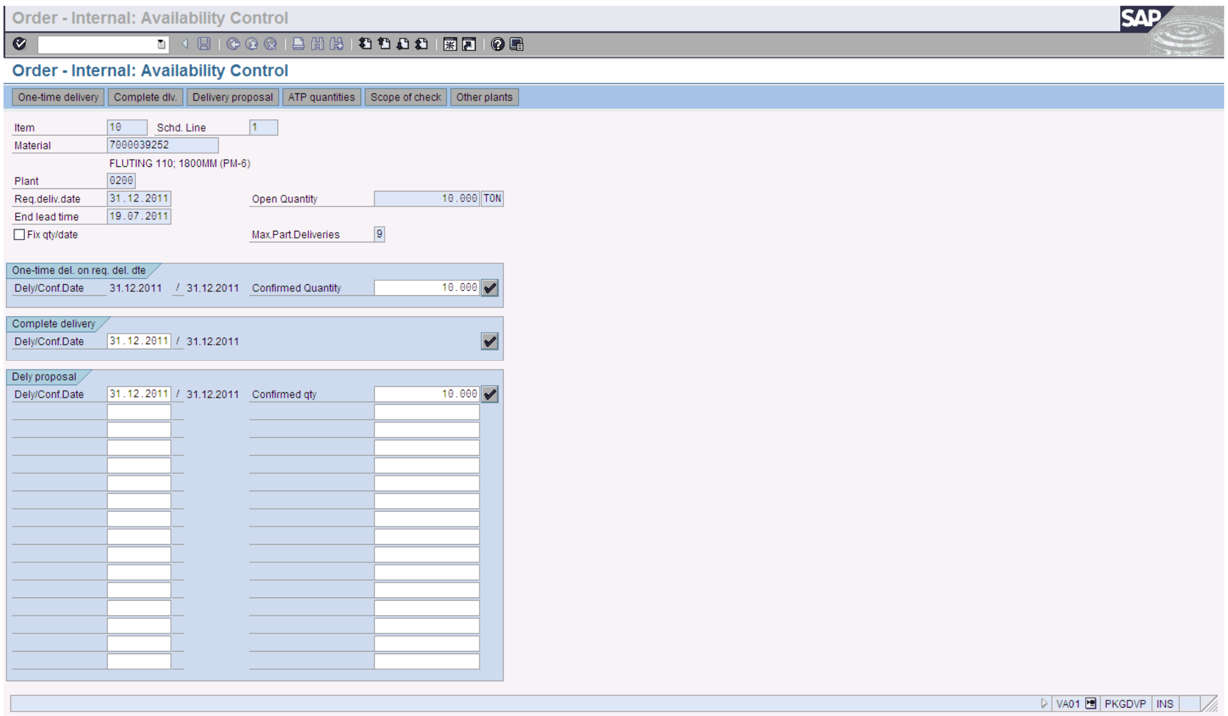
56. Click button .

Create Order - Internal: Overview



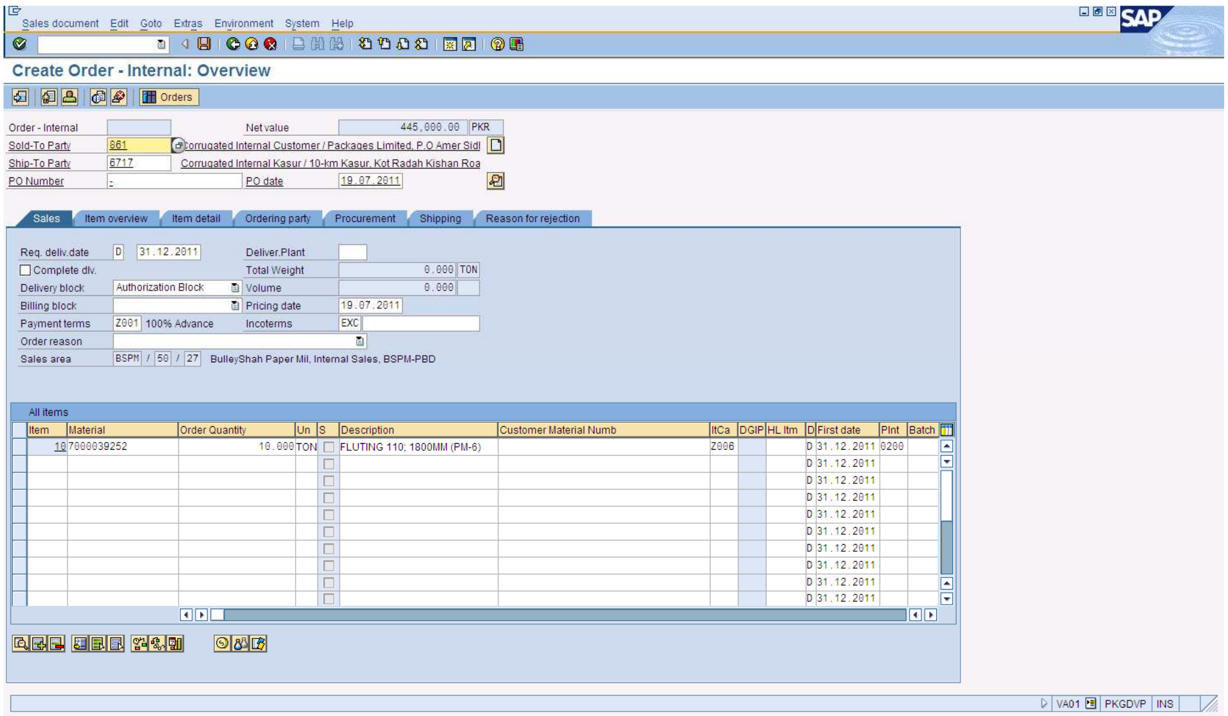
57. Click button .

Order - Internal: Availability Control



58. Click button .

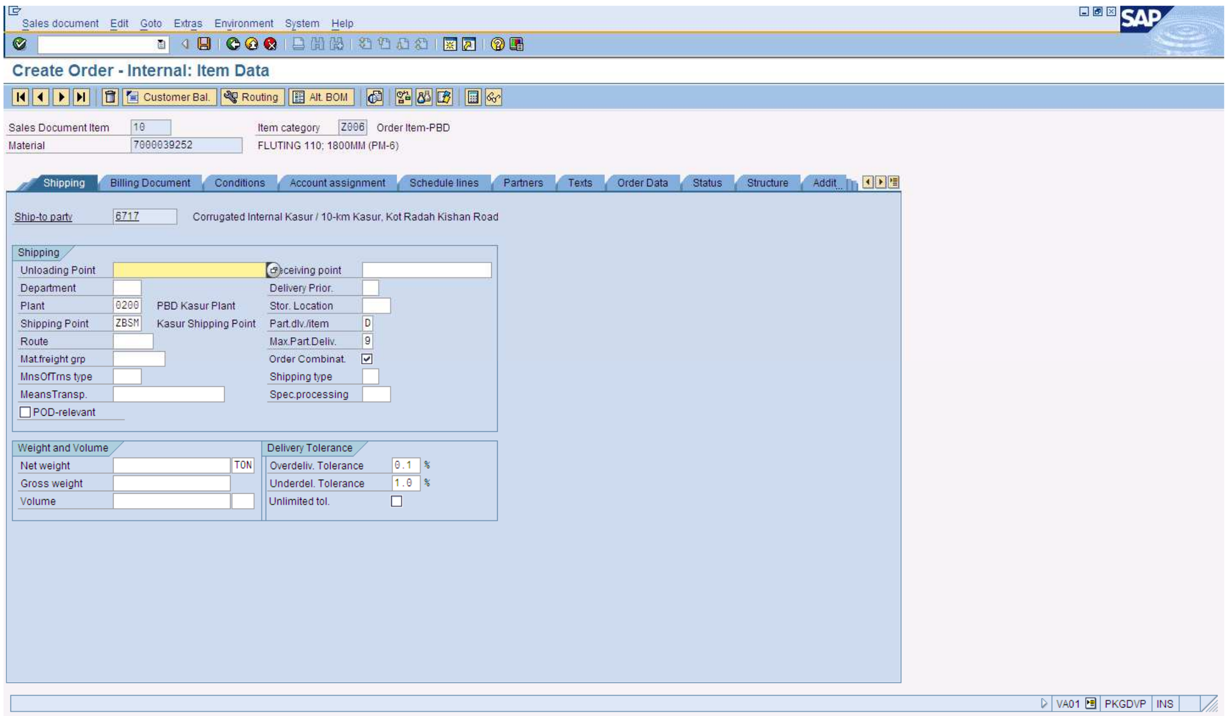
Create Order - Internal: Overview

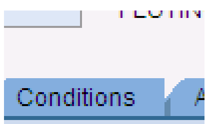


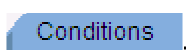
59. As required, complete/review the following fields:

Field	R/O/C	Description
Item	R	**Example:** 10

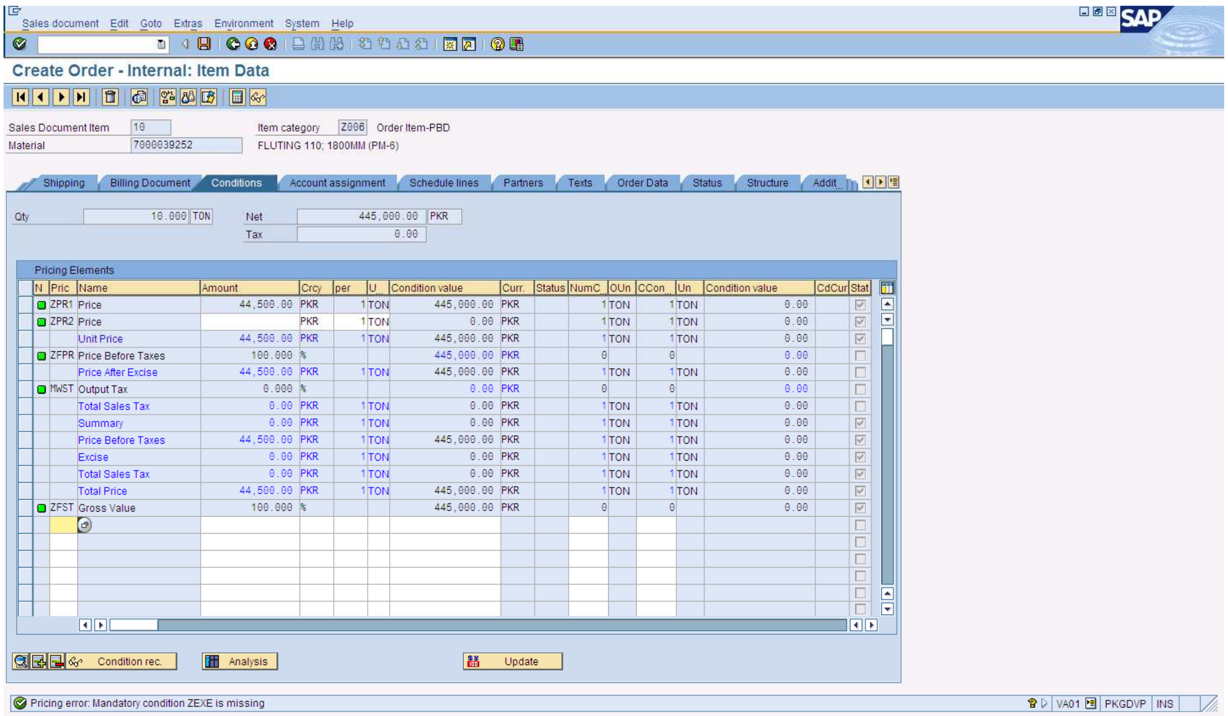
Create Order - Internal: Item Data

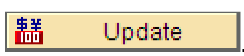


60. Click control .

61. Click Conditions tab control .

Create Order - Internal: Item Data



62. Click Update button 

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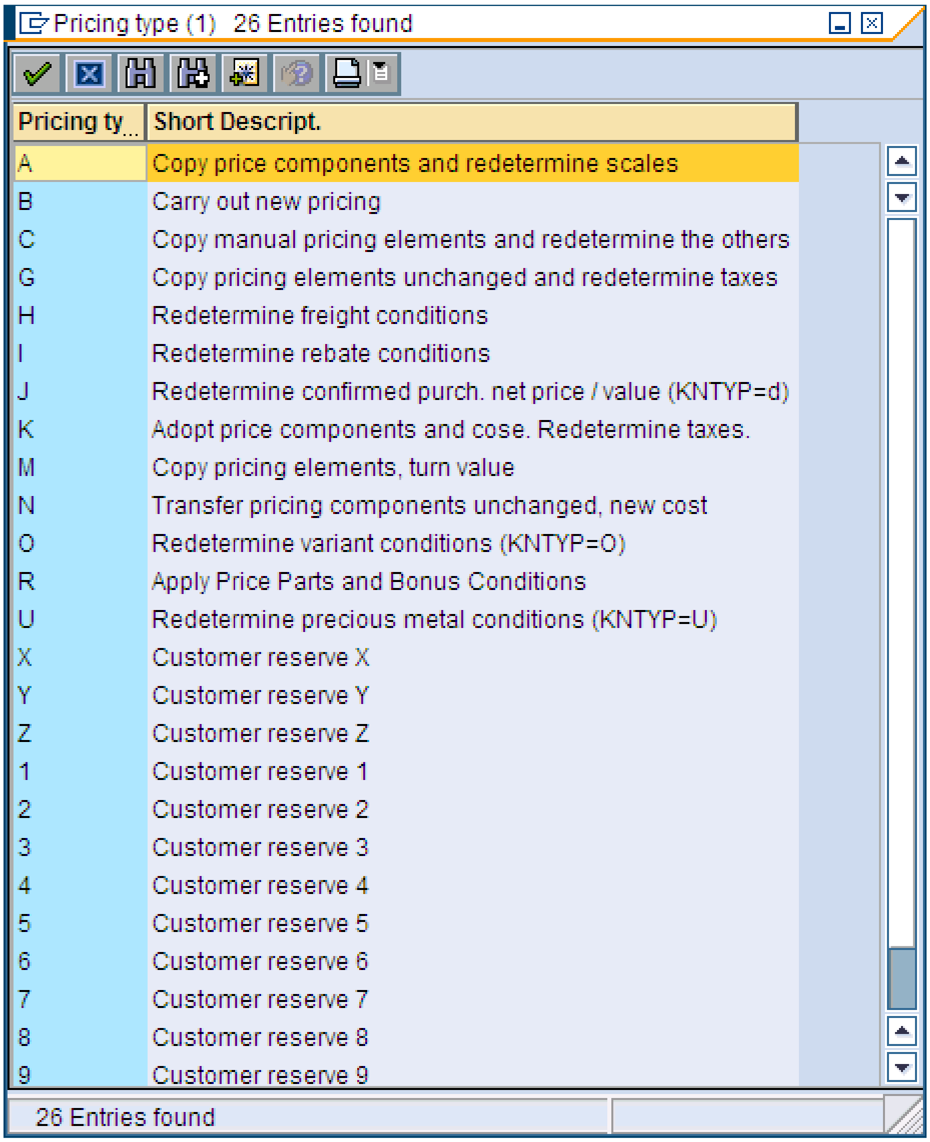
Pricing type (1) 26 Entries found



Pricing type (1) 26 Entries found

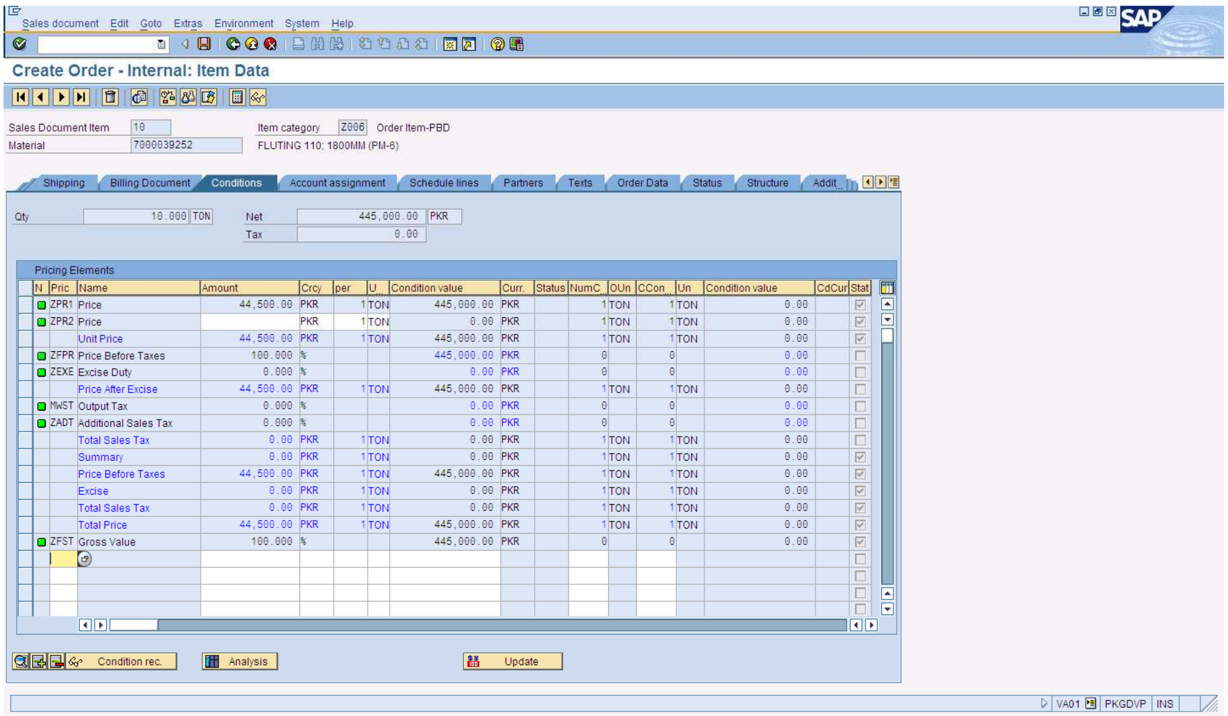
Pricing ty...	Short Descript.
A	Copy price components and redetermine scales
B	Carry out new pricing
C	Copy manual pricing elements and redetermine the others
G	Copy pricing elements unchanged and redetermine taxes
H	Redetermine freight conditions
I	Redetermine rebate conditions
J	Redetermine confirmed purch. net price / value (KNTYP=d)
K	Adopt price components and cose. Redetermine taxes.
M	Copy pricing elements, turn value
N	Transfer pricing components unchanged, new cost
O	Redetermine variant conditions (KNTYP=O)
R	Apply Price Parts and Bonus Conditions
U	Redetermine precious metal conditions (KNTYP=U)
X	Customer reserve X
Y	Customer reserve Y
Z	Customer reserve Z
1	Customer reserve 1
2	Customer reserve 2
3	Customer reserve 3
4	Customer reserve 4
5	Customer reserve 5
6	Customer reserve 6
7	Customer reserve 7
8	Customer reserve 8
9	Customer reserve 9

26 Entries found

63. Click label C Copy manual pricing elements and redetermine the others.

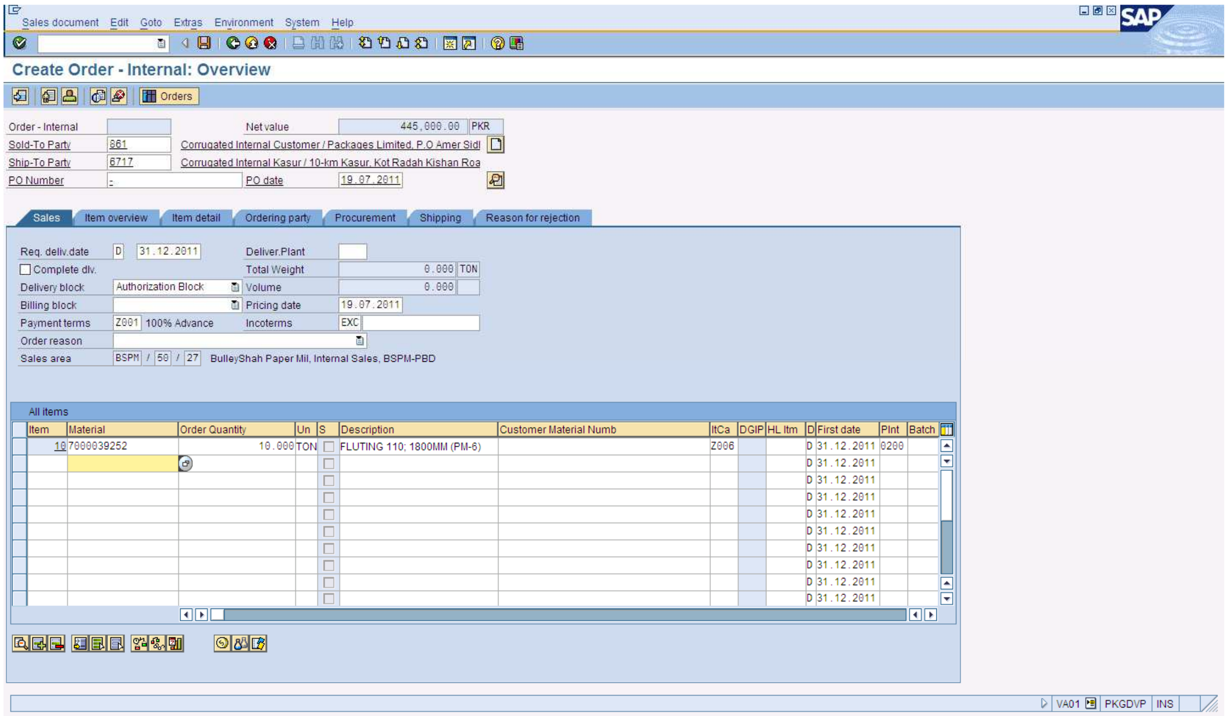
64. Click button ✔.

Create Order - Internal: Item Data



65. Click button .

Create Order - Internal: Overview



66. Click Delivery block combo box Authorization Block.

67. Click list item .

68. Click control .

69. Click button .

70. Click Salesdocument main menu Sales document.